

REPORT TO: Executive Board Sub Committee

DATE: 20 March 2008

REPORTING OFFICER: Strategic Director Health & Community

SUBJECT: Review of Fees & Charges – Health & Community Directorate 2008 -2009

WARDS: All

1.0 PURPOSE OF THE REPORT

1.1 To present to the Executive Board Sub Committee the proposed increases in fees and charges for Health & Community Care Services and Consumer Protection services.

2.0 RECOMMENDATION: That the Executive Board Sub Committee approves the proposed changes in fees and charges outlined in Appendices 1 to 4.

3.0 SUPPORTING INFORMATION

3.1 The Appendices to this report show the current charges for social care services and the proposed charges for 2008/9.

- Appendix 1 - Health & Community Care Services
- Appendix 2 - Bereavement Services
- Appendix 3 - Registration Services
- Appendix 4 - Consumer Protection

3.2 Fees and charges for social care services listed have been inflated by 2.5% for 2008/9. Direct Payment hourly rates have been uplifted by 2.5% in accordance with the approved inflationary allowances allocated by the Council; contracts with external providers being linked to the social services pay budgets.

3.3 In February 2007, a consultation exercise on proposals for changes to charges for **social care services** was undertaken. All service users/carers were sent a copy of a survey form to complete and return and 8 open forums were held in locations across the Borough so that people could talk to officers about the proposals and make their views known. The results of the survey were considered on charging for social care services and recommendations for changes to charges for social care services were made in 2007/8.

3.4 Increase the charge for the delivery of a community meal from £2.55 a meal to £2.74 (7.5%) to cover the unit cost of delivering meals to people's homes, given increased petrol costs.

- 3.5 For the most part, the Bereavement, Consumer Protection and Registration Service charges have increased by 2.5%, with some above inflation. Additionally, one or two adjustments have been made (above or below inflation) to rectify some perceived imbalances in the schedules, for instance the differential charging relating to cremated remains, which particularly penalized certain residents when cremations had taken place outside the Borough, have been removed. Inflation fees have been applied to certain burial, cremation and sanctum vaults fees, this will balance income.
- 3.10 The Petroleum, Explosives and Fireworks fees found in schedules 5 and 6 of the Consumer Protection fees list are laid down in statute and have not altered (though some of these are expected to rise with effect from 1 April). All other Consumer Protection fees have been increased by approximately 2.5%.
- 3.11 The bulk of Registration fees are laid down in statute and have not altered. The remaining Registration fees have been increased by approximately 2.5% except for Saturday morning ceremonies at Runcorn Town Hall. These have been increased from £40 to £60, having been kept under review from a marketing perspective since the ceremony suite was decommissioned just over 2 years ago.
- 3.12 Fees and charges for Health and Community Care will be increased with effect from 7th April 2008 to coincide with the date of the annual increase in Benefits rates. Fees and charges for Bereavement, Registration and Consumer Protection Services will be increased with effect from 1st April 2008.

4.0 POLICY IMPLICATIONS

- 4.1 None.

5.0 RESOURCE IMPLICATIONS

- 5.1 Provision exists to meet any increased expenditure to providers within the Council's approved budget. Similarly, budgets were drawn up for 2008/9, increasing charges in some areas by more than 2.5% to cover a greater proportion of direct costs, having regards to the results of past consultation.

6.0 RISK ANALYSIS

- 6.1 The Local Government Act 2003 includes a general power for best value to charge for discretionary services i.e. those services that the authority has the power, but is not obliged, to provide. Guidance is issued under the power in section 93, which states charges are limited to cost recovery. The Department of Health's fairer Charging Policies for Home care and other Non-Residential Social Services Guidance, Sept 2003, states that where Councils charge for non-residential services, flat rate charges are acceptable.

7.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

7.1 None.

SOCIAL CARE FEES & CHARGES

APPENDIX 1

SECTION 1 – CHARGES FOR CARE

	CURRENT £	PROPOSED £
Maximum Weekly Charge for Residential Care		
Residential care for Older people in council homes (per week)	327.92	336.12 (<i>pending review</i>)
Dementia Residential Care for Older People in Council Homes (per week)	431.21	442.00 (<i>pending review</i>)
Adults with Learning Disability receiving respite services (per week)	477.56	489.50 (<i>pending review</i>)
Adults in Family Placements – Weekly	350.00	358.75
Family Placement Breakfast	1.63	1.67
Family Placement Lunch	2.03	2.08
Family Placement Tea	1.88	1.93
Meals – Delivered to people in their own homes	2.55	2.74
Meals –Tea Time Pack delivered to people in their own homes	1.90	1.90
Meals – Community Day Care Meals	2.84	2.91
Meals – Visitors and Guests		
Accommodation (per night)	9.85	10.10
Breakfast	2.49	2.55
Light Meal	3.19	3.27
Main Meal	4.35	4.46
Meals – Day Centre users		
Light Breakfast	1.10	1.13
Cooked Breakfast	1.69	1.73
Light Meal	1.56	1.60
Cooked Meal	2.09	2.14
Maximum Charges for Community Care		
Domiciliary Care (per hour)	10.75	11.02
Day Care (per session)	14.08	14.43
Family Placement (per session)	14.08	14.43
Charges for Transport	0.50	1.00

NB: £1.00 a trip to maximum charge per week of £10.00 (daily charge maximum to be abolished), except for service users on a higher rate mobility component of Disability Living Allowance, for whom it should be up to a maximum of 50% of the higher rate mobility component £46.75per week for 2008/9 namely £23 per week. Trips beyond 10 miles of Halton's boundary to be charged separately

SECTION 2 - COMMUNITY WARDENS/LIFELINE CHARGES FOR SERVICE

Response	Current £	Proposed £
Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.)	5.13 Council Tenant or Private Tenant	5.26
Call centre monitoring plus reactive call out. Community warden visits, up to two weekly, according to assessed need and support planning.	6.15	6.30
Call centre monitoring plus reactive call out. Community warden daily visits according to assessed need and support planning. Assistive technology is provided according to assessed need.	8.20	8.40
Intermediate care, short-term assessment and monitoring, including assistive technology.	Non Chargeable	Non Chargeable

People's ability to pay charges for Residential Care is assessed under Government Guidelines (CRAG). Charges for Community Care are assessed under the Councils Fairer Charging and service users are given the opportunity to detail the extra spending they have as a result of their special needs before their charge for care is calculated.

SECTION 3 – OTHER CHARGES

Response	Current £	Proposed £
Increase the automatic amount taken from Disability Living Allowance/Attendance Allowance (DLA/AA) from £10.00 to £10.25 a week i.e. an increase of 2.5%. Service users are still able to detail all of the additional spending they have as a result of their disability/ illness/ age under the Fairer Charging Policy.	10.00	10.25
Charge those who receive High Rate DLA/AA the amount of Benefit they receive to pay for night care services in proportion to the amount of night care service that the Council pay to provide them with. A night care service is defined as a service either under a sleep in session or waking night service between the hours of 10pm to 8am	To a maximum of £21.35	To a maximum of £22.15

SECTION 3 – FEES PAID TO CARE PROVIDERS AND SERVICE USERS

Payments for Adult Family Placements	Current £	Proposed £
Family Placement (per week)	350.00	358.75
Family Placement (per 6 hour session) 1 person	30.00	30.75
Family Placement (per 3 hour session) 1 person	15.00	15.38
Family Placement (per 6 hour session) 2 persons	50.00	51.25
Family Placement (per 3 hour session) 2 persons	25.00	25.63
Family Placement (per 6 hour session) 3 persons	60.00	61.50
Family Placement (per 3 hour session) 3 persons	30.00	30.75
Family Placement (night care per night)	50.00	51.25
Charges to other Local Authorities		
Older People in Residential Council Homes (per week)	376.36	385.77
Older People in Residential Dementia placements in Council homes	540.64	554.16
Older People in Intermediate Care Placements in Council Homes	510.29	523.05
Adults in Supported Accommodation (per week)	477.56	489.50
Day Care – Older People (per session/day)	37.71	38.65
Day Care – Adults with Learning Disability per day	56.00	57.40
Day Care – Adults with Physical/Sensory Disability per day	78.00	79.95
Direct Payment Hourly Rates		
Standard Rate (Two rates for 2008/9)	9.12	PA 9.35 Agency 10.70
Complex Rate	11.08	11.36 (PA and Agency)
Appointee/ Receivership Charges		
Securing Property	£75 a day	£76.88
Continuous Monitoring of Property when the property holder is unable to do so	£20 an hour	£20.50an hour
Storage of Wills	£15 Per annum	£15.38 per annum
Property Searches, meter readings etc	£20 an hour	£20.50 an hour
Duchy of Lancaster Referrals where people have died intestate	Actual cost	Actual cost

BEREAVEMENT SERVICES

APPENDIX 2

SECTION 1 - CEMETERIES CHARGES

	<u>PRESENT</u>	<u>PROPOSED</u>
RESIDENTS of HALTON	£	£
1. Purchase of exclusive right of burial of single full size grave		
(a) for maximum of 3 interments	565.00	600.00
(b) for maximum of 2 interments	505.00	520.00
<u>Interment's - (Including Those in Public Graves) – 16 Years and above.</u>		
2. Within the times 1 pm to 3 pm Mondays, 10 am to 3 pm Tuesdays to Thursdays and 10 am to 2 pm Fridays		
(a) when excavating to depth of 7'6"	600.00	620.00
(b) when excavating to depth of 6'0"	485.00	520.00
(c) when excavating to depth of 4'6"	430.00	440.00
3. Mondays to Fridays, outside the times in 2 above (by agreement only)		
(a) when excavating to depth of 7'6"	690.00	720.00
(b) when excavating to depth of 6'0"	580.00	600.00
(c) when excavating to depth of 4'6"	525.00	540.00
4. Saturday, between 10 am and 12 noon (by agreement only)		
(a) when excavating to depth of 7'6"	765.00	790.00
(b) when excavating to depth of 6'0"	655.00	680.00
(c) when excavating to depth of 4'6"	595.00	610.00
5. Saturday, between 12 noon and 3pm (by agreement only)		
(a) when excavating to depth of 7'6"	885.00	920.00
(b) when excavating to depth of 6'0"	775.00	800.00
(c) when excavating to depth of 4'6"	715.00	740.00
<u>Interment's – children (Including those in Public Graves) - from 12 months and under 16 years</u>		
6. Within the times 1 pm to 3 pm Mondays, 10 am to 3 pm Tuesdays to Thursdays and 10 am to 2 pm Fridays		
(a) when excavating to depth of 7'6"	325.00	340.00
(b) when excavating to depth of 6'0"	260.00	270.00
(c) when excavating to depth of 4'6"	235.00	240.00
7. Mondays to Fridays, outside the times in 2 above (by agreement only)		
(a) when excavating to depth of 7'6"	370.00	380.00
(b) when excavating to depth of 6'0"	305.00	320.00
(c) when excavating to depth of 4'6"	280.00	290.00
8. Saturday, between 10 am and 12 noon (by agreement only)		
(a) when excavating to depth of 7'6"	405.00	420.00
(b) when excavating to depth of 6'0"	340.00	350.00
(c) when excavating to depth of 4'6"	315.00	325.00
9. Saturday, between 12 noon and 3pm (by agreement only)		
(a) when excavating to depth of 7'6"	465.00	480.00
(b) when excavating to depth of 6'0"	400.00	410.00
(c) when excavating to depth of 4'6"	375.00	385.00
<u>Interments – stillborn or child not exceeding 12 months in a private grave</u>		
10. Stillborn or child not exceeding 12 Months in Private Grave	Nil	Nil
11. Purchase of Exclusive Right of Burial of single cremated remains grave		
Exclusive Right of Burial for a single cremated remains grave	295.00	325.00
<u>Interment of cremated remains</u>		
12.		
(a) When cremation has taken place at Widnes Crematorium (Monday to Friday)	80.00	90.00
(b) When cremation has taken place at Widnes Crematorium (Saturday)	112.00	120.00
(c) When cremation has taken place outside the Borough (Monday to Friday)	160.00	90.00
(d) When cremation has taken place outside the Borough (Saturday)	190.00	120.00

Note that Saturday interments are subject to staff availability and are therefore accepted by agreement only.

Continued ...

CEMETERIES CHARGES (continued)

NON RESIDENTS of HALTON

13. Non residents charges for fees 1 to 12 above

- (a) Non-residents of the Borough will be charged double the above stated fees for items 1 – 12 above. These charges may be reduced on application in writing when it can be shown that the person to be buried:
 - (i) is using a pre-purchased family grave which has been Previously used; and
 - (ii) has lived within the Borough of Halton, paying all due rates/Council charges for a period of not less than 90% of their life span; and
 - (iii) has been forced through ill-health to leave the Borough during the final phase of their life (medical evidence may be sought)
 - (g) In certain cases the non-resident's loading may be waived on application in writing to the relevant Operational Director. Proof may be requested.
- N.B. Persons choosing to leave the Borough for any other reason will not be able to apply for fees and charges applicable to Halton residents.

SECTION 2 - CREMATION CHARGES

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
1. Person whose age at time of death exceeded 16 years		
(a) Monday to Friday	393.00	420.00
(b) Saturday	565.00	580.00
2. Child under 16 years whose age at time of death exceeded 12 months		
(a) Monday to Friday	185.00	190.00
(b) Saturday	275.00	280.00
3. Child whose age at time of death did not exceed 12 months		
(a) Monday to Friday	17.00	20.00
(b) Saturday	50.00	50.00
4. Cremation fee after anatomical examination		
(a) Monday to Friday	200.00	205.00
(b) Saturday	232.00	240.00

Notes:

(i) Cremation fees include Includes Medical Refs. Fees, use of Chapel, plastic container, strewing of remains without an appointment and Cremation Certificate, if required.

(ii) Note that Saturday cremations are subject to staff availability and are therefore accepted by agreement only

SECTION 3 - MEMORIALS – CEMETERIES AND CREMATORIUM

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
* 1. Book of Remembrance		
– 2 line entry	73.00	75.00
– Each additional line, or part thereof over 2 lines	20.00	21.00
– Crests and Coats of Arms	47.00	50.00
* 2. Miniature Books of Remembrance	59.00	60.00
Inscriptions in Miniature Books of Remembrance – per line of part thereof	8.50	9.00
Memorial Cards	8.50	9.00
Photo Miniature	Price	on Price
Handling Charge	Application	Application
	19.00	20.00
* 3. Bronze Plaques		
– Display for initial 10 year period	175.00	180.00
– Renewal for additional 10 year period	76.00	80.00
* 4. Granite plaque on planter (Four Seasons Garden)		
-Display for initial 10 year period	303.00	310.00
-Design	45.00	46.00
-Renewal for additional 10 year period	112.00	115.00
* 5. Tablets on Wall of Remembrance – No new Tablets available		
– Engraving of Tablets – per letter	At Cost	At Cost
– Handling Charge	19.00	20.00
* 6. Memorial Benches		
(a) 5 ft standard hardwood bench supplied and fitted on base, with engraved plaque attached (initial 10 year lease)	From 609.00	From 625.00
(b) Additional plaque	38.00	40.00
(c) Extension of hardwood bench lease for a further 10 years (includes replacement bench on existing base)	From 480.00	From 495.00
(d) Granite memorial bench for the four seasons garden of remembrance (initial 10 year lease)	1065.00	1095.00
(e) Extension of granite bench lease for a further 10 years	435.00	445.00
7. The right to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted		
(a) A memorial with or without vases and/or flower containers included in memorial	131.00	135.00
(b) Vase/Books/Tablets (each) – not in headstone memorial not exceeding 12" x 12" x 12"	35.00	36.00
(c) Vase/Books. Tablets (each) – not in headstone memorial exceeding 12" x 12" x 12" but not exceeding 18" width x 12" x 12"	50.00	52.00
8. The right to add each further inscription to headstone after initial inscription	26.50	27.00
Per inscription	26.50	27.00
9. Inscriptions on Memorial Stone donated by Rev. Phillip Mears (Hospital Chaplain)		
Per inscription	42.50	42.50
10. Registration of Memorial Masons		
Annual registration fee for BRAMM Accredited Memorial Masons	FOC	FOC

Continued ...

Items marked with an asterisk are subject to VAT at the standard rate.

MEMORIALS - CEMETERIES AND CREMATORIUM (continued)

	<u>PRESENT</u>	<u>PROPOSED</u>
* 11. Memorial Tree with (a) bronze plaque or (b) Laminated Plastic plaque displayed for an initial 10 year period		
(a) New Tree - Bronze Plaque	376.00	385.00
- Laminated Plastic Plaque	242.00	250.00
(b) Selected Existing Tree - Bronze Plaque	270.00	275.00
- Laminated Plastic Plaque	135.00	140.00
(c) Renewal for additional 10 year period	114.00	120.00
* 12. Memorial Rose with laminated plaque displayed for an initial 5 year period		
(a) Selected existing or new bush rose depending on availability	182.00	185.00
(b) Renewal for additional 5 year period	114.00	120.00

Items marked with an asterisk are subject to VAT at the standard rate.

SECTION 4 - MISCELLANEOUS SERVICES AND CHARGES – CEMETERIES AND CREMATORIUM

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
1. Use of Crematorium Chapel for full Burial Service Per half hour or part thereof	63.00	65.00
2. Exclusive rights of burial		
(i) Indemnity Fee (if exclusive right of burial cannot be produced)	42.00	45.00
(ii) Registered Assignment of Exclusive Right of Burial (Transfer of Ownership)	42.00	45.00
3. Caskets and Urns		
– Plastic	Included in Cremation Fee	Included in Cremation Fee
– Aluminium(Including brass effect plate)	28.00	30.00
– Wood (Including brass effect plate)	45.00	50.00
– Small Caskets	18.00	20.00
– Token Boxes	16.00	17.00
4. Register of Cremations		
Certified extracts	27.00	30.00
5. Storage of Cremated Remains		
(a) First calendar month	No Charge	No Charge
(b) Thereafter per calendar month or part thereof to maximum of 3 additional months, after which they will be scattered in Garden of Remembrance	42.00	45.00
6. Postage of Cremated Remains		
Per casket	At cost	At cost
7. Scattering of Ashes		
(a) Scattering of Ashes in Garden of Remembrance when cremation has taken place other than at the Widnes Crematorium	80.00	85.00
(b) Additional charge for attending scattering of Ashes, Monday to Friday (by appointment only)	29.00	30.00
(c) Additional charge for attending scattering of Ashes, Saturday (by appointment only)	60.00	65.00
8. Hourly rate		
For any matters not covered in this schedule of fees and charges, the Bereavement Services Manager may levy a charge based on an hourly rate per officer for miscellaneous services provided.	30.00	32.00

SANCTUM 2000 VAULTS

	<u>PRESENT</u> £	<u>PROPOSED</u> £
VAULTS (and placing of remains)		
1. Initial purchase		
(a) including first placing of ashes from Monday to Friday, when cremation took place at Widnes Crematorium	685.00	750.00
(b) including first placing of ashes on a Saturday, when cremation took place at Widnes Crematorium	716.00	800.00
(c) including first placing of ashes from Monday to Friday, when cremation took place elsewhere	856.00	750.00
(d) including first placing of ashes on a Saturday, when cremation took place elsewhere	888.00	800.00
2. Placing second casket of cremated remains in Vault		
(a) Monday to Friday, when cremation has taken place at Widnes Crematorium	29.00	40.00
(b) Saturday, when cremation has taken place at Widnes Crematorium	60.00	70.00
(c) Monday to Friday, when cremation has taken place elsewhere	35.00	40.00
(d) Saturday, when cremation has taken place elsewhere	67.00	70.00
 DESIGNS and LETTERING		
* 3. Designs and lettering		
Lettering, per letter	2.60	3.00
Small Design	50.00	55.00
Large design	70.00	75.00
Photo tile – portrait (i.e. featuring one person)	105.00	110.00
Photo tile – landscape (i.e. featuring two people)	135.00	140.00

Items marked with an asterisk are subject to VAT at the standard rate.

REGISTRATION SERVICES

APPENDIX 3

THE REGISTRATION OF BIRTHS, DEATHS AND MARRIAGES FEES (ORDER) 1999

(FEES 1 to 4 MAY BE SUBJECT TO STATUTORY CHANGE)

	<u>PRESENT</u>	<u>PROPOSED</u>
1. GENERAL SEARCH		
Superintendent Registrar	£	£
– For general search in indexes in his office not exceeding 6 successive hours	18.00	18.00
2. CERTIFICATES		
Superintendent Registrar		
– Standard Certificate of Birth, Death or Marriage	7.00	7.00
– Photographic copy of an Entry of Birth, Death or Marriage	7.00	7.00
– Certificate of Birth, Death or Marriage for certain statutory purposes	7.00	7.00
– Short Certificate of Birth	5.50	5.50
Registrar		
– Standard Certificate of Birth, Death or Marriage	3.50	3.50
– Photographic copy of an Entry of Birth, Death or Marriage	3.50	3.50
– Certificate of Birth, Death or Marriage for certain statutory purposes	3.50	3.50
– Short Certificate of Birth (other than the first issued at the time of registration of birth)	3.50	3.50
– Certificate of Death issued to certain professional bodies	3.50	3.50
3. MARRIAGES / CIVIL PARTNERSHIPS		
Superintendent Registrar		
– For attending at the residence of house-bound or detained person to attest Notice of Marriage / Civil Partnership	47.00	47.00
– For entering a Notice in Marriage Notice Book / Civil Partnership Register	30.00	30.00
– For attending a marriage / signing the civil partnership schedule at the residence of a house-bound or detained person	47.00	47.00
– For signing the civil partnership register of the schedule in the Register Office	40.00	40.00
Registrar		
– For attending a marriage solemnised in the Register Office	40.00	40.00
– For attending a marriage in a registered building	47.00	47.00
– For attending a marriage at the residence of a house-bound or detained person	47.00	47.00
4. CERTIFICATION FOR WORSHIP AND REGISTRATION FOR MARRIAGE		
Superintendent Registrar		
– Certificate of a place of meeting for religious worship	28.00	28.00
– Registration of a building for the solemnisation of marriages	120.00	120.00
In addition to the above fees which are statutory, there are three further charges which apply in respect of premises approved under the Marriage Act 1994 and Civil Partnership Act 2004 as venues for conducting civil marriages and civil partnerships		
– Registration of a building under the 1994 and 2004 Acts	650.00	670.00
– Attendance by Senior Registrar/Registrar at the Boston Suite, Runcorn Town Hall (a venue approved under the 1994 / 2004 Acts)		
– Monday to Thursday	40.00 *	40.00
– Friday, commencing prior to 12 noon	40.00 *	40.00
– Friday, commencing at or after 12 noon	77.00	80.00
– Saturday, commencing prior to 12 noon	40.00	60.00
– Saturday, commencing at or after 12 noon	103.00	106.00
– Attendance by Senior Registrar/Registrar at all other buildings in Halton, approved under the 1994 /2004 Acts		
– Monday to Friday	218.00	225.00
– Saturday	267.00	275.00
– Sunday	318.00	326.00
– Bank Holidays	425.00	436.00

* Note, these fees must remain equivalent to the equivalent statutory "Register Office" fee

5. REAFFIRMATION of MARRIAGE VOWS CEREMONIES and NAMING CEREMONIES

– Attendance by Superintendent Registrar/Senior Registrar		
- Monday to Friday in the Boston Suite, Runcorn Town Hall	113.00	116.00
- Saturday in the Boston Suite, Runcorn Town Hall	144.00	148.00
- Other approved premises (Monday to Friday)	133.00	136.00
- Other approved premises (Saturday)	159.00	163.00
- Other approved premises (Sunday)	185.00	190.00
- Other approved premises (Bank Holiday)	228.00	234.00
- Each extra child when the naming ceremony covers more than one child	40.00	45.00
- Commemorative certificate	3.50	3.50

6. INDIVIDUAL CITIZENSHIP CEREMONIES

– Attendance by Superintendent Registrar/Senior Registrar		
- Monday to Thursday in the Boston Suite, Runcorn Town Hall	33.00	34.00
- Monday to Friday in a hotel	149.00	153.00
- Saturday in a hotel	199.00	205.00
- Sunday in a hotel	250.00	256.00
- Bank Holiday in a hotel	355.00	364.00

NOTE

The charges in Section 5 are subject to VAT. None of the other charges in the schedule above are subject to VAT.

CONSUMER PROTECTION FEES AND CHARGES

APPENDIX 4

SCHEDULE 1

Fees to be paid in respect of Section 11(3) of the Weights and Measures Act 1985

	<u>PRESENT</u>	<u>PROPOSED</u>	
	£	£	
A <u>MEASURES</u>			
1.	Linear measures not exceeding 3m, for each scale	15.10	15.50
2.	(i) Capacity measures without divisions not exceeding 1 litre If submitted in quantities of 1 gross or more – per dozen	6.15 11.75	6.30 12.00
	(ii) Capacity measures with divisions	11.75	12.00
	(iii) Capacity measures without divisions exceeding 1 litre	11.75	12.00
3.	Cubic ballast measures (other than brim measures)	155.00	159.00
4.	Liquid capacity measures for making up and checking average quantity packages	24.40	25.00
5.	Templets		
	(i) Per scale – first item	42.75	43.50
	(ii) Second and subsequent items	15.70	16.10
B <u>WEIGHTS</u>			
1.	Weights between 1 mg and 25 kg inclusive (i.e. Crown Stamping)	6.80	7.00
C <u>MEASURING INSTRUMENTS FOR INTOXICATING LIQUOR</u>			
1.	Not exceeding 150 ml	15.10	15.50
2.	Exceeding 150 ml	17.70	18.15
3.	(i) Exceeding 150 ml where between 10 and 79 instruments are submitted at any one time at manufacturers premises	7.00	7.20
	(ii) Exceeding 150 ml where 80 or more instruments are submitted at any one time at the manufacturers premises	5.35	5.50
D <u>WEIGHING INSTRUMENTS</u>			
1.	Calibrated to weigh only in metric or imperial		
	– Not exceeding 15 kg (not exceeding 34 lb.)	26.85	27.50
	– Exceeding 15 kg to 100 kg (34 lb. - 224 lb.)	37.00	38.00
	– Exceeding 100 kg to 250 kg (224 lb. - 560 lb.)	54.35	56.00
	– Exceeding 250 kg to 1 tonne (560 lb. - 1 ton)	91.30	94.00
	– Exceeding 1 tonne to 10 tonne (1 ton - 10 ton)	146.20	150.00
	– Exceeding 10 tonne to 30 tonne (10 ton - 30 ton)	312.00	320.00
	– Exceeding 30 tonne to 60 tonne (30 ton - 60 ton)	475.00	487.00
	Additional costs involved in testing instruments calibrated to weigh in both metric and imperial units and/or checking remote display/printing facilities – 125% of appropriate fee		
	DISCOUNT when all weights/equipment provided by submitter – 25%		
2.	Automatic or totalising weighing machines – per officer/hour	64.00	66.00
3.	Equipment designed to weigh loads in motion – per officer/hour	64.00	66.00

	<u>PRESENT</u>	<u>PROPOSED</u>	
	£	£	
E	<u>SPECIAL WEIGHING AND MEASURING EQUIPMENT</u>		
1.	Equipment tested by means of statistical sampling – per officer/hour	64.00	66.00
2.	The establishment of calibration curves for templets – per officer/hour	64.00	66.00
3.	Templets graduated in millimetres – per officer/hour	64.00	66.00
F	<u>MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS</u>		
1.	Container type (unsubdivided) instruments)	62.50	64.00
2.	Other types – Multigrade, single or multi outlet instrument (per visit)		
	(a) 1 meter tested	92.45	94.75
	(b) 2 meters tested	179.00	183.50
	(c) 3 meters tested	244.75	251.00
	(d) 4 meters tested	292.00	300.00
	(e) 5 to 10 meters tested – at the rate of £66.50 per meter tested	64.75	66.50
	(f) 11 to 20 meters tested – at the rate of £60.60 per meter tested	59.15	60.60
	(g) 21 or more meters tested – at the rate of £60.60 per meter tested for the first 20 meters then at the rate of £44.00 per meter tested for the 21st and subsequent meters tested	59.15	60.60
		42.85	44.00
3.	A charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors, could be based upon the basic fee given above plus additional costs at the rate of £66.00 per extra officer/hour	64.00	66.00
G	<u>ROAD TANKER LIQUID FUEL MEASURING EQUIPMENT (ABOVE 100L)</u>		
1.	Meter Measuring Systems		
	(a) Wet hose type with two testing liquids	167.45	172.00
	(b) Wet hose type with one testing liquid	141.40	150.00
	(c) Dry hose type with two testing liquids	188.70	194.00
	(d) Dry hose type with one testing liquid	158.80	163.00
	(e) Wet plus Dry hose type with two liquids for each type	282.80	290.00
2.	Dipstick Measuring Systems		
	(a) Up to 7600 litres (for calibration of each compartment and production of chart)	144.80	148.50
	Over 7600 litres – basic fee and additional costs at £66.00 per hour	64.00	66.00
	(b) Initial dipstick	17.35	17.80
	(c) Spare dipstick	16.25	16.70
	(d) Replacement dipstick (including examination of compartment)	36.45	37.40
3.	Regulation 23 or 24 occurrence – £66.00 per officer/hour (relate to the Measuring Instruments (EEC Requirements) Regulations 1988) – (or Regs 65 or 66, SI 1983:1390)	64.00	66.00
4.	Re-sealing of plates on tankers or re-sealing where previous seals broken in presence of Inspector – £66.00 per officer per hour	64.00	66.00

NOTE

All Schedule 1 fees relate to work undertaken within the flexible working hour's bands. For work undertaken at other times, once the total fees have been calculated in the normal way an additional charge of 25% will be levied for amounts of up to and including £270.00 (260.00), or 20% for amounts exceeding £270.00.

SCHEDULE 2

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
A		
<u>EEC (OTHER THAN G ABOVE)</u>		
1.		
Testing of equipment to EEC initial or partial verification (fee given in Schedule 1 for same class of equipment)		
2.		
Testing or other services in pursuance of a Community obligation other than EEC initial/partial verification – £66.00 per officer/hour	64.00	66.00
B		
<u>SECTION 74 (4)(a) or (b)</u>		
1.		
Testing of equipment detailed in Schedule 1 (A, B, C, D, F, G) or Schedule 2 (A1) – the fee given in the relevant entry for such equipment – plus VAT		
2.		
Other equipment – e.g. Schedule 1E tests – £66.00 per officer/hour plus VAT	64.00	66.00
C		
<u>PRODUCTION OF CALIBRATION CERTIFICATES UPON REQUEST</u>		
1.		
Where no other fee has been charged for the testing work undertaken	42.85 +VAT	44.00 +VAT
2.		
Where some other fee has been charged for the testing/verification work undertaken, an additional 50% of that fee will be charged up to a maximum of £44.00 plus VAT. (In all instances, VAT should only be brought into the equation once all other calculations have been completed)	42.85 +VAT	44.00 +VAT

NOTE

All Schedule 2 fees relate to work undertaken within the flexible working hour's bands. For work undertaken at other times, once the total fees have been calculated in the normal way an additional charge of 25% will be levied for amounts of up to and including £270.00 (260.00), or 20% for amounts exceeding £270.00.

SCHEDULE 3

POISONS ACT 1972

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
1.		
Initial Registration	52.15	53.50
2.		
Re-registration	23.25	24.00

SCHEDULE 4

PERFORMING ANIMALS (REGULATION) ACT 1925

	<u>PRESENT</u>	<u>PROPOSED</u>
	£	£
1.		
For each registration	83.20	85.30
2.		
For copy of a Certificate of Registration	14.55	15.00

SCHEDULE 5

PETROLEUM (CONSOLIDATION) ACT 1928 ETC.

(THESE FEES MAY BE SUBJECT TO STATUTORY CHANGE)

Petroleum (Consolidation) Act 1928 c32		Present Fee Maximum Fee	or	Proposed Fee Maximum Fee	or
Section 4 (See Notes 1 and 2)	Licence to keep petroleum spirit of a quantity				
	– not exceeding 2,500 litres (per licence)	39.00		39.00	
	– exceeding 2,500 litres but not exceeding 50,000 litres (per licence)	54.00		54.00	
	– exceeding 50,000 litres (per licence)	111.00		111.00	
Petroleum (Transfer of Licences) Act 1936 c27					
Section 1(4)	Transfer of petroleum spirit licence	8.00		8.00	
Non Statutory Fee	Environmental searches Re: Petroleum /former petroleum Installations £66.00 - per officer hour	£66.00 + VAT		(Subject to a minimum fee of £66.00 + VAT) (was £64.00)	

SCHEDULE 6

MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005

(THESE FEES MAY BE SUBJECT TO STATUTORY CHANGE)

Provision under which application made	Purpose of application	Present Fee Maximum Fee	or	Proposed Fee Maximum Fee	or
The Manufacture and Storage of Explosives Regulations 2005					
Regulation 10 (See Notes 1 to 3)	Licence to store explosives: one year's duration	144.00		144.00	
	Renewal of a licence: one year's duration	79.00		79.00	
Regulation 11 (See Notes 1 to 3)	Registration in relation to the storage of explosives one year's duration	86.00		86.00	
	Renewal of registration: one year's duration	43.00		43.00	
Regulation 16	Varying a licence: a) varying name of licensee or address of site b) any other kind of variation	32.00		32.00	
		The reasonable cost to the licensing authority of having the work carried out			
Regulation 20	Transfer of licence or registration	32.00		32.00	
	Replacement of licence or registration referred to above if lost	32.00		32.00	

FIREWORKS REGULATIONS 2004

(THESE FEES MAY BE SUBJECT TO STATUTORY CHANGE)

Provision under which a fee or maximum fee is payable	Purpose of application	Present Fee Maximum Fee	or	Proposed Fee Maximum Fee	or
Fireworks Regulations 2004					
Regulation 9	Licence for the supply, or exposing for supply adult fireworks at any time of the year	500.00		500.00	